

KEY DATES AND DEADLINES

STAND PLANS, ORDERS and CONTRACTOR REGISTRATION		
10 August 2018		Deadline for submission of Stand Plans for all stands.
17 August 2018		Deadline for application for the Contractor pass form.
21 August 2018		After this date, all Order Forms for Venue Exclusive Services are subject to 20% late order surcharges and availability.
22 August 2018		After this date, all Order Forms for Non-Exclusive Services are subject to 20% late order surcharges and availability.
ASSEMBLY		
03 September 2018	08:00 to 13:00	Preparation of the exhibition infrastructure by the main contractor and venue management.
03 September 2018	13:00 to 24:00	Assembly of stand construction/set-up work starts. <i>N.B. Contractors with large stands wishing to start earlier may contact the main contractor and venue management to discuss options with cost implications.</i>
04 -08 September 2018	08:00 to 24:00	Construction/set-up continues.
08 September 2018	08:00 to 24:00	Turnkey stands hand-over for clients to install equipment. All booth construction must be completed by this date.
09 September 2018	08:00 to 18:00	Final day for set-up /rehearsal/decoration and equipment testing. All exhibits must be in place and aisles cleared of any packing material and/or equipment.
09 September 2018	18:00 20:00	Final cleaning. Exhibition closed for security protocol measures.
10 September 2018	08:00 10:00 11:00 12:00 18:00 19:00	Venue is under Security Restricted Access with x-ray & metal detectors in position. Access to halls for exhibitor staff. VIP tour of the exhibition. Opening Ceremony (OC) in Hall 5CD + 6AB. Exhibition open to all (TBC). Exhibition closed to delegates and visitors. Exhibition closed to all exhibitor staff.

11-12 September 2018	08:00	Access to halls for exhibitor staff.
	10:00	Exhibition open to all delegates and visitors.
	18:00	Exhibition closed to all delegates and visitors.
	19:00	Exhibition closed to all exhibitor staff.
13 September 2018	08:00	Access to halls for exhibitor staff.
	10:00	Exhibition open to all.
	14:00	Awards Ceremony.
	14:00	Exhibition closed.
	16:00	Farewell Reception.
DISMANTLING		
13 September 2018	14:01 to 17:00	Carpet removal/return of empties. Move out of hand-carried goods only.
	17:01 to 24:00	No removal of any kind of stand construction materials. Detailed dismantling arrangements to be communicated later.
14-15 September 2018	08:00 to 24:00	Dismantling move out continues.
16 September 2018	08:00 to 18:00	Dismantling move out continues. All stands to be dismantled and cleared from the Exhibition Halls.
	18:00 to 22:00	Final cleaning.

N.B.: All the above dates and times are based on standard local time.